

SECRET

12 OCT 1967


MEMORANDUM FOR: Chief, Administrative Staff, O/DD/1

SUBJECT: Critical Key Employee List for Official Home-Area-to-Work Transportation During Snow Emergencies

REFERENCE: Memorandum for Administrative Officer, OER dated 5 October 1967, Subject: Changes in the Critical Key Employee List for Official Home-Area-to-Work Transportation During Snow Emergencies

1. Attached in compliance with your request in the referenced memorandum is the OER list of critical key employees who should be scheduled for home-to-work transportation during snow emergency conditions.

2. I should like to point out that the system developed last year for providing transportation during severe weather conditions was less than satisfactory for some of the critical key employees designated by this Office. The routes scheduled in some cases did not come sufficiently close to where our designated critical key employees lived to serve the purpose intended. We recognize that it is not practical to provide door-to-office transportation in all cases, however, neither is it practical in severe storm conditions for a person to walk any significant distance to a pick-up point. We have no ready solution to this problem except to suggest that some provision might be made for standby transportation to accommodate those critical key employees who are unable to reach a point on the scheduled pick-up route and who must be available to handle an urgent or high-priority intelligence requirement.


Chief, Administrative Staff, OER

Attachment:
As stated above

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